Financial Statements and Independent Auditors' Report December 31, 2014 and 2013



# **Table of Contents**

	<u>Page</u>
Independent Auditors' Report	1
Financial Statements	
Statements of Financial Position.	3
Statements of Activities	4
Statements of Cash Flows	5
Notes to Financial Statements	6
Supplemental Information	
Schedule of Revenues and Expenses - Budget to Actual For the Year Ended December 31, 2014	15
Schedule of Revenues and Expenses - Budget to Actual For the Year Ended December 31, 2013	16



#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Investment Management Consultants Association, Inc. Greenwood Village, Colorado

We have audited the accompanying financial statements of Investment Management Consultants Association, Inc., which are comprised of the statements of financial position as of December 31, 2014 and 2013, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

#### MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### AUDITORS' RESPONSIBILITY

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Board of Directors Investment Management Consultants Association, Inc. Page Two

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **OPINION**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Investment Management Consultants Association, Inc. as of December 31, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **OTHER MATTERS**

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of revenues and expenses - budget to actual are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Except for that portion marked "unaudited," the information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole. The information marked "unaudited" has not been subjected to the auditing procedures applied in the audits of the financial statements; accordingly, we do not express an opinion or provide any assurance on it.

EKS+H LLLP

EKS&H LLLP

March 25, 2015 Denver, Colorado

## **Statements of Financial Position**

	December 31,			
		2014		2013
	(Ur	restricted)	J)	Inrestricted)
Assets				
Current assets Cash and cash equivalents Accounts receivable Prepaid expenses Publications inventory and other assets	\$	4,211,101 475,243 539,623 45,050	\$	9,619,891 654,847 760,107 28,326
Total current assets		5,271,017		11,063,171
Property and equipment, net Development costs, net		65,529 210,444		70,950 234,837
Other assets Investments Other assets		14,001,028 18,000		7,464,119 18,000
Total assets	\$	19,566,018	\$	18,851,077
Liabilities and Net Assets				
Current liabilities Accounts payable Accrued compensated absences Deferred revenue Total liabilities	\$	599,892 98,435 5,698,358 6,396,685	\$	729,328 90,238 5,280,227 6,099,793
Net assets Unrestricted Total net assets		13,169,333 13,169,333	_	12,751,284 12,751,284
Total liabilities and net assets	\$	19,566,018	\$	18,851,077

See notes to financial statements.

## **Statements of Activities**

	For the Years Ended				
	December 31,				
		2014		2013	
	J)	Jnrestricted)	J)	Inrestricted)	
Revenues and gains					
Certification	\$	2,251,251	\$	2,470,446	
Meetings and conferences		4,815,613	·	4,707,101	
Membership		3,585,404		3,496,695	
Education		916,996		606,798	
Other (expense) income		(3,995)		10	
Total revenues and gains		11,565,269		11,281,050	
Expenses					
Program services					
Certification		2,475,913		2,720,352	
Meetings and conferences		3,711,509		3,448,712	
Education		817,108		825,624	
Membership		2,674,492		2,505,165	
Total program services		9,679,022		9,499,853	
Total program services		7,077,022		J, <del>4</del> JJ,033	
Supporting services					
Management and general		1,573,130		1,413,808	
Total expenses		11,252,152		10,913,661	
Change in net assets before investment income		313,117		367,389	
Investment income		104,932		662,601	
Change in net assets		418,049		1,029,990	
Net assets at beginning of year	_	12,751,284		11,721,294	
Net assets at end of year	\$	13,169,333	\$	12,751,284	

See notes to financial statements.

## **Statements of Cash Flows**

	For the Years Ended  December 31,			
	_	2014		2013
Cash flows from operating activities				
Change in net assets	\$	418,049	\$	1,029,990
Adjustments to reconcile change in net assets to net		_		_
cash provided by operating activities				
Depreciation		25,099		25,030
Amortization		136,475		181,587
Net unrealized/realized loss (gain) on investments		222,390		(460,953)
Changes in assets and liabilities				
Accounts receivables		179,604		(568,688)
Prepaid expenses		220,484		(180,311)
Publications inventory and other assets		(16,724)		(9,264)
Accounts payable		(129,436)		(10,761)
Accrued compensated absences		8,197		14,496
Deferred revenue		418,131		1,199,450
		1,064,220		190,586
Net cash provided by operating activities		1,482,269		1,220,576
Cash flows from investing activities				
Purchases of property and equipment		(19,678)		(8,268)
Acquisition of development costs		(112,082)		(99,060)
Net purchases of investments		(6,759,299)		(163,572)
Net cash used in investing activities		(6,891,059)		(270,900)
Net (decrease) increase in cash and cash equivalents		(5,408,790)		949,676
Cash and cash equivalents at beginning of year		9,619,891		8,670,215
Cash and cash equivalents at end of year	<u>\$</u>	4,211,101	\$	9,619,891

See notes to financial statements.

#### **Notes to Financial Statements**

## Note 1 - Organization and Summary of Significant Accounting Policies

#### **Organization**

Investment Management Consultants Association, Inc. ("IMCA") is a membership organization for investment professionals. IMCA was established in 1985 to deliver premier investment consulting and wealth management credentials and world-class educational offerings. IMCA also provides forums (conferences) for ongoing education and information sharing among its members.

IMCA is governed by a volunteer Board of Directors of 13 elected members with a Chair, Vice-Chair, Secretary, and Treasurer. There are also numerous volunteer committees through which membership/designation policies and procedures are discussed and cleared. The Board of Directors meets several times a year in person or by teleconference; most of the committees meet by teleconference over the course of the year.

Organizationally, IMCA is a 501(c)(6) membership organization; this means IMCA is a tax-exempt organization as authorized by the IRS. In addition to providing membership services and educational conferences to its members, IMCA supports two highly prestigious designations in the investment consulting field: Certified Investment Management Analyst ("CIMA") and Certified Private Wealth Advisor ("CPWA").

### **Basis of Presentation**

IMCA reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. Unrestricted amounts are those currently available at the discretion of the Board of Directors for use in IMCA's operations and those resources invested in property and equipment. IMCA has no temporarily or permanently restricted net assets.

#### Cash and Cash Equivalents

IMCA considers all highly liquid investments with a maturity of three months or less that are not held by investment managers as part of an investment portfolio to be cash equivalents. IMCA continually monitors its position with, and the credit quality of, the financial institutions with which it invests. As of December 31, 2014, IMCA's cash accounts were fully insured by the FDIC.

#### Accounts Receivable

IMCA extends credit to customers for payment for goods and services provided. As of December 31, 2014 and 2013, management has determined that all receivables are collectible.

#### **Prepayments**

Prepayments consist mainly of deposits, travel, and other costs associated with the preparation of upcoming programs sponsored by IMCA. Prepayments related to holding the programs are recognized as an expense in the year the program is held.

#### **Notes to Financial Statements**

## Note 1 - Organization and Summary of Significant Accounting Policies (continued)

#### <u>Publications Inventory</u>

Inventory consists of various books and other publications held for sale by IMCA. Inventory is stated at cost on a first-in, first-out method.

#### Property and Equipment

Property and equipment is stated at cost. Depreciation and amortization are computed on the straight-line method over estimated useful lives of the assets, ranging from three to seven years. IMCA capitalizes property and equipment purchases with a cost in excess of \$1,000 and a useful life of one year or greater.

## **Development Costs**

IMCA accounts for costs incurred in the development of system software and online education programs as software research and development costs until the preliminary project stage is completed. Direct costs incurred in the development of software are capitalized once the preliminary project stage is completed, management has committed to funding the project, and completion and use of the software for its intended purpose are probable. IMCA ceases capitalization of development costs once the software has been substantially completed and is ready for its intended use. Software development costs are amortized over their estimated useful lives, generally three to four years. Costs associated with upgrades and enhancements that result in additional functionality are capitalized.

#### Investments

IMCA reports investments in equity securities and alternative mutual funds with readily determinable fair values and debt securities at their fair values. Unrealized gains and losses are included in the change in net assets in the accompanying statements of activities as investment income.

## Concentrations of Credit Risk

Financial instruments that potentially subject IMCA to concentrations of credit risk consist principally of cash and investments. IMCA places its cash and investment accounts with creditworthy, high-quality financial institutions. Although the market value of investments is subject to fluctuations on a year-to-year basis, management believes that the investment policy is prudent for the long-term welfare of IMCA.

#### Long-Lived Assets

IMCA reviews its long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying amount of the asset may not be recovered. IMCA looks primarily to the undiscounted future cash flows in its assessment of whether or not long-lived assets have been impaired. There was no impairment at December 31, 2014 and 2013.

#### **Notes to Financial Statements**

## Note 1 - Organization and Summary of Significant Accounting Policies (continued)

#### Revenue Recognition and Deferred Revenue

Revenue from membership dues, fees, and services is recognized ratably over the applicable period of service. Deferred revenue represents unearned dues, fees, and services revenue received in advance and will be recognized when earned.

## **Advertising Costs**

IMCA expenses advertising costs as incurred. During the years ended December 31, 2014 and 2013, advertising expense was \$1,228,869 and \$1,151,507, respectively.

### **Functional Expenses**

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among the appropriate programs and supporting services.

## Awareness Expenses

A two-year \$2,000,000 Awareness campaign was approved to strengthen (globally and domestically) IMCA's recognition as the premier investment and wealth management association in the industry. During the years ended December 31, 2014 and 2013, the Awareness expense was \$1,020,285 and \$924,384, respectively, included in membership expense on the statements of activities.

#### **Income Taxes**

IMCA is exempt from federal income taxes under Section 501(c)(6) of the Internal Revenue Code ("IRC"); accordingly, no provision for income taxes is included in the accompanying financial statements.

IMCA applies a more-likely-than-not measurement methodology to reflect the financial statement impact of uncertain tax positions taken or expected to be taken in a tax return. After evaluating the tax positions taken, none are considered to be uncertain; therefore, no amounts have been recognized as of December 31, 2014 or 2013.

If incurred, interest and penalties associated with tax positions are recorded in the period assessed as general and administrative expense. No interest or penalties have been assessed as of December 31, 2014 or 2013.

Tax years that remain subject to examination include 2011 through the current year.

#### **Notes to Financial Statements**

## Note 1 - Organization and Summary of Significant Accounting Policies (continued)

#### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue, expenses, gains, losses, and other changes in net assets during the reporting period. Actual results could differ from those estimates.

## Subsequent Events

IMCA has evaluated all subsequent events through the auditors' report date, which is the date the financial statements were available for issuance, and has determined there are no events requiring disclosure.

#### **Note 2 - Fair Value Measurement**

IMCA values its financial assets and liabilities based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In order to increase consistency and comparability in fair value measurements, the following fair value hierarchy prioritizes observable inputs used to measure fair value into three broad levels, which are described below:

- Level 1: Quoted prices in active markets that are accessible at the measurement date for assets or liabilities. The fair value hierarchy gives the highest priority to Level 1 inputs.
- Level 2: Observable prices that are based on inputs not quoted on active markets, but corroborated by market data.
- Level 3: Unobservable inputs are used when little or no market data is available.

In determining fair value, IMCA utilizes valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs to the extent possible, as well as considers counterparty credit risk in its assessment of fair value. These classifications (Levels 1, 2, and 3) are intended to reflect the observability of inputs used in the valuation of investments and are not necessarily an indication of risk or liquidity.

Following is a description of the valuation methodology used for assets measured at fair value:

Mutual funds: Valued at the closing price reported on the active market on which the individual securities are traded.

There have been no changes to the valuation methodology during the years ended December 31, 2014 or 2013.

#### **Notes to Financial Statements**

## Note 2 - Fair Value Measurement (continued)

Financial assets carried at fair value as of December 31, 2014 and 2013 are classified in the tables below in one of the three categories described above:

	As of December 31, 2014								
Description	_	Level 1		Level 2		Level 3		<u> </u>	
Fixed income mutual funds Domestic equity mutual funds Foreign equity mutual funds Tangible/alternative mutual	\$	6,321,177 2,395,710 2,546,566	\$	- - -	\$	- - -	\$	6,321,177 2,395,710 2,546,566	
funds		1,987,910	_			<u>-</u>	_	1,987,910	
Total fair value	\$	13,251,363	\$	_	\$		\$	13,251,363	

Cash and cash equivalents in the amount of \$749,665 as of December 31, 2014 are included in investments but are not subject to fair value reporting and, therefore, are not included in the table above.

	As of December 31, 2013							
<u>Description</u>		Level 1		Level 2		Level 3		Total
Fixed income mutual funds Domestic equity mutual funds Foreign equity mutual funds Tangible/alternative mutual	\$	1,974,326 541,995 4,014,050	\$	- - -	\$	- - -	\$	1,974,326 541,995 4,014,050
funds		907,297			_			907,297
Total fair value	\$	7,437,668	\$	-	\$	_	\$	7,437,668

Cash and cash equivalents in the amount of \$26,451 as of December 31, 2013 are included in investments but are not subject to fair value reporting and are, therefore, not included in the table above.

Investment income consists of the following and is included in investment income in the statements of activities:

		December 31,			
		2014		2013	
Dividends and interest Net realized gains Net unrealized losses	\$	327,322 165,482 (387,872)	\$	201,648 485,462 (24,509)	
	<u>\$</u>	104,932	\$	662,601	

## **Notes to Financial Statements**

## **Note 3 - Property and Equipment**

Property and equipment consists of the following:

	December 31,				
		2014		2013	
Equipment	\$	508,201	\$	490,639	
Software		169,660		167,544	
Leasehold improvements		159,148		159,148	
•		837,009		817,331	
Less accumulated depreciation		(771,480)		(746,381)	
Total	\$	65,529	\$	70,950	

## **Note 4 - Development Costs**

Development costs consist of the following:

	 December 31,				
	 2014	_	2013		
Software development	\$ 813,657	\$	701,575		
Online essentials	260,800		260,800		
Website/data manager	246,635		246,635		
Wealth management	184,927		184,927		
CPWA	181,871		181,871		
Alternative investment certificate	125,164		125,164		
Online CPWA study course	96,970		96,970		
Investor website	96,014		96,014		
Endowment and foundations certificate	83,869		83,869		
Prep Center Development	66,750		66,750		
ISC	60,255		60,255		
Online qualification exam review course	53,500		53,500		
Intro to investment certificate	33,828		33,828		
CIMA Level 2	28,441		28,441		
IHOP development	 20,100		20,100		
	2,352,781		2,240,699		
Less accumulated amortization	 (2,142,337)		(2,005,862)		
Total	\$ 210,444	\$	234,837		

#### **Notes to Financial Statements**

### **Note 5 - Deferred Revenue**

Deferred revenue is comprised of the following:

	December 31,				
	_	2014		2013	
Conference registration	\$	1,540,735	\$	2,031,593	
Membership dues income		2,202,943		1,855,435	
CPWA income		1,335,854		826,860	
Recertification		476,477		431,025	
Journal, Investments & Wealth Monitor		37,094		91,709	
Other, including refunds		105,255		43,605	
Total	\$	5,698,358	\$	5,280,227	

### **Note 6 - Lease Commitments**

### Leases

IMCA leases office space and equipment under operating leases that expire at various dates through 2018. Rent expense totaled \$335,460 and \$297,517 for the years ended December 31, 2014 and 2013, respectively. Future minimum lease payments as of December 31, 2014 are as follows:

## For the Year Ending December 31,

2015	\$ 293,163
2016	299,258
2017	54,792
2018	 5,450
	\$ 652,663

### **Note 7 - Commitments on Conference Contracts**

IMCA has entered into contracts with facilities and vendors for classes and conferences to be held at various times through 2018. As part of the contracts, IMCA has guaranteed a certain level of rooms and food and beverage revenue for the vendors/facilities. The amounts are subject to cancellation policies with each party. The anticipated costs associated with the future events are approximately \$3,937,000 and \$2,343,000 at December 31, 2014 and 2013, respectively.

#### **Notes to Financial Statements**

#### **Note 8 - Employee Benefits**

IMCA initiated a Profit Sharing Retirement Plan (the "Plan") in March 2001. The Plan is under Section 401 of the IRC. All full-time employees and part-time employees who work over 1,000 hours in any given year and are 21 years of age are eligible to participate in the Plan after 90 days of employment. The Plan is discretionary, and IMCA contributes as financial conditions allow. Employees vest on a six-year graded vesting schedule in employer discretionary contributions. Historically, IMCA has contributed 4%-7% to the Plan.

As of March 2001, IMCA formed a retirement savings plan that allows IMCA's employees to make contributions by salary reduction pursuant to Section 401(k) of the IRC. Employees are eligible for matching contributions up to 3% once they meet the eligibility requirements. Employees vest on a sixyear graded vesting schedule in matching contributions. IMCA also regularly contributes 3% of the employees' eligible compensation under the Safe Harbor provision of the retirement savings plan. Upon eligibility, employees are immediately vested under this provision of the retirement savings plan.

Total contributions to both plans were \$258,440 and \$240,216 for the years ended December 31, 2014 and 2013, respectively.



# Schedule of Revenues and Expenses - Budget to Actual For the Year Ended December 31, 2014

		Budget (Unaudited)		Actual	 Variance
Revenues and gains					
Certification	\$	2,208,773	\$	2,251,251	\$ 42,478
Meetings and conferences		4,789,343	·	4,815,613	26,270
Membership		3,546,658		3,585,404	38,746
Education		569,000		916,996	347,996
Other expense		<u> </u>		(3,995)	 (3,995)
Total revenues and gains	_	11,113,774		11,565,269	451,495
Expenses					
Program services					
Certification		2,640,963		2,475,913	(165,050)
Meetings and conferences		3,858,906		3,711,509	(147,397)
Education		1,006,807		817,108	(189,699)
Membership		2,753,249		2,674,492	 (78,757)
Total program services		10,259,925		9,679,022	(580,903)
Supporting services					
Management and general		1,477,694		1,573,130	 95,436
Total expenses	_	11,737,619		11,252,152	(485,467)
Change in net assets before investment income		(623,845)		313,117	936,962
Investment income		133,000		104,932	 (28,068)
Change in net assets	\$	(490,845)		418,049	\$ 908,894
Net assets at beginning of year				12,751,284	
Net assets at end of year			\$	13,169,333	

# Schedule of Revenues and Expenses - Budget to Actual For the Year Ended December 31, 2013

	Budget (Unaudited)		 Actual		Variance	
Revenues and gains						
Certification	\$	2,342,309	\$ 2,470,446	\$	128,137	
Meetings and conferences		4,676,838	4,707,101		30,263	
Membership		3,346,262	3,496,695		150,433	
Education		355,000	606,798		251,798	
Other income		_	10		10	
Total revenues and gains		10,720,409	11,281,050		560,641	
Expenses						
Program services						
Certification		2,633,402	2,720,352		86,950	
Meetings and conferences		3,610,829	3,448,712		(162,117)	
Education		825,049	825,624		575	
Membership		2,675,431	2,505,165		(170,266)	
Total program services		9,744,711	9,499,853		(244,858)	
Supporting services						
Management and general		1,431,176	1,413,808		(17,368)	
Total expenses		11,175,887	10,913,661		(262,226)	
Change in net assets before investment income		(455,478)	367,389		822,867	
Investment income		131,000	662,601		531,601	
Change in net assets	\$	(324,478)	1,029,990	\$	1,354,468	
Net assets at beginning of year			11,721,294			
Net assets at end of year			\$ 12,751,284			